



January 2017

Dear Parent,

Years 10 & 11 Parents' Evening

There is an opportunity for you to meet with subject teachers to discuss your child's progress in their particular subjects. **This will take place between 2.00pm and 6.00pm on Tuesday 10th January 2017. Please note school will be closed for lessons for all pupils from 1.00pm.**

Students are required to make five minute appointments with subject teachers. These will be issued on a first-come, first-served basis, therefore if there are particular teachers you wish to see, please ensure your child is aware of this and encourage them to make an appointment as soon as possible.

Tutors, Year Leaders and Senior members of staff will be attending only in their capacity as subject teachers, so if there are any other issues you need to raise with them, please telephone the school to discuss it either before or after the Parents' Evening.

All teachers will be located in the Dining Room. If you park at the front of the school, could you please access the back of the school and the Dining Room by using the path between the end of the Sports Hall and the hedge, as internal access via reception will be locked at 4.00p.m. Should any parent have difficulty with access arrangements, please contact school to inform us.

We look forward to seeing you.

NB: Parents Evenings for Years 7, 8 and 9 will take place on either Tuesday 17th January or Tuesday 14th February. On both dates school will close to pupils at 1.00pm. Buses will leave at this time.

Yours sincerely,

MR. K. Simpson
Head Teacher

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Reply Slip

Name of pupil:..... Tutor group:.....

We/I will/will not be attending the Years 10 & 11 Parents' Evening on Tuesday 10th January 2017.
(please delete as applicable)

Signed:.....parent/carer Date:.....

